

WINDSOR OAKS HOMEOWNERS ASSOCIATION OF MECKLENBURG, INC.
Application for Approval of Any Exterior Modification

PAGE 1 OF 2

Name: _____

Property Address: _____

Mailing Address, if different: _____

Phone: (H) _____ Mobile _____ (e-mail) _____

I request design approval and permission for the following replacement or alteration to the above unit and will provide access, if necessary, for representatives of the Windsor Oaks HOA to enter the property to consider the request and to inspect during and upon completion of the installation.

Replacement of Standard Item:

Door: Entry _____ Garage _____ Including Hardware? Yes _____ No _____

Window _____ Screen _____ Both _____

Outdoor Electrical: Light Fixture _____ Outlet _____ Security _____

Outdoor Water Spigot: _____ Mailbox: _____

Describe the work to be done, including specifications (size, color, material, capacity, etc.) of the replacement item, and the name of the contractor performing the work.

Estimated Starting Date _____ Estimated Completion Date _____

Installation of Board Approved Optional Item:

Type of Modification:

Tinted Windows _____ Solar Tube Light _____ Glass Storm Door _____ Motion Light _____

For Sale/For Rent Signs _____ Security _____

Installation prior to proper approval will subject the owner to penalty and/or fine. Requests for multiple changes should be submitted separately.

_____ Initials

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After approval of this request for modification of common property I agree to accept all responsibility for this modification. I agree to maintain, where appropriate, and repair any damage caused to the common property or to the property of a neighbor to the satisfaction of the Board of Directors. Upon transfer of ownership of my property the responsibility for the modification will be transferred and accepted by the new owners (as ownership moves with the property) or removed and returned to the original state.

_____ (Owner's signature)

Date _____

Provide **two** complete applications to the current AMC Chairperson.

To Be Completed by AMC Chairperson

Approved _____ ;

Approved, with conditions (See comments) _____ ;

Not Approved _____

Comments: _____

Signed _____, AMC Chairperson

Date _____

PROVIDE TWO (2) COMPLETED APPLICATIONS TO THE CURRENT LANDSCAPE CHAIRPERSON