

WINDSOR OAKS

ARCHITECTURAL & MANAGEMENT COMMITTEE

Minutes of November 14, 2022

Meeting called to order at 6:00 p.m. by Chairman.

Members present: Mike Ferry, Jerry Schlaff, Sarah Kalish

Minutes: There being no additions/corrections, the Minutes from the October 10, 2022, were approved unanimously.

Old Business:

- Update on painting of house numbers. The committee is still waiting for the chosen vendor to provide us with a sample of their work. - Pending
- Water leakage inside storm door and front door is still being reviewed for cause at 8518 WRD – pending.
- Resurfacing of road between building 38 & 39, due to asphalt deterioration has been approved by the Board. Vendor advises that this project will be completed prior to year end.
- Caulking of Driveways and Entryways, as needed, has been completed.
- The Board has approved the recommendation of the AMC regarding the repair and refacing of the Rake Fascia on all buildings over the next two years. Our vendor Rhino Shield is currently preparing a schedule of the buildings to be done in 2023 and 2024.
- Review of Maintenance Account expenditures for the month of September \$7,310.60. This included \$4975. For Concrete Work; \$600. For Graffiti removal from inside of brick wall by Rea Rd; \$440.00 Reinstall Two mailbox posts and one street/stop sign; \$1067.14 Inspect and Clean sewer outlets; \$ 228.45 Misc., expenses; All expenses are within budget.

New Business:

- Chair advised members that the Board had approved changes to R&R's effective December 2022. New revised pages will be delivered to all owners by November 18th.
- Chair advised members that the Board has approved the Committee's budget proposal for 2023, which will be included in the HOA's total budget and presented to all owners at a meeting on November 15th for ratification.
- Committee approved Exterior Modification at 8508 WRD – Window Replacement

- Building Six reported a sewer backup which needed to have line cleared from the building to the sewer outlet.
- Committee member also advised that the cleaning of both sides of the white fence along Rea Rd., has been completed.
- Next meeting scheduled for January 09, 2023 @ 6:00 pm.
- No meeting scheduled for December.

Respectfully Submitted,

Approved By,

J. R. SCHLAFF, SECRETARY

MIKE FERRY, CHAIRMAN