

WINDSOR OAKS

ARCHITECTURAL & MANAGEMENT COMMITTEE

Minutes of August 08, 2022

Meeting called to order at 6:00 p.m. by Chairman.

Members present: Mike Ferry, Jerry Schlaff, Sarah Kalish, Dan and Sylvia Warren

Minutes: There being no additions/corrections, the Minutes from the July 11, 2022, were approved unanimously.

Old Business:

- Update on painting of house numbers. The committee is still waiting for the chosen vendor to provide us with a sample of their work. - Pending
- The Chairman advised that the Board has approved the recommendation from the committee regarding new paint colors for the owner's front door. A display with the colors and paint numbers from Sherwin Williams will be placed in the clubhouse, and updates will be made to the R&R's and the exterior modification form. A community wide email will be sent when this we be available.
- Gutter work at 11946 LBC and 8518 WRD has been completed.
- Members reviewed quotes from three vendors regarding monthly Detention Pond Maintenance. After reviewing comments from current users of these vendors the members gave unanimous approval for Dragonfly Pond Works to be the new vendor. This contract will be forwarded to the Board for approval.
- The committee continues reviewing estimates to replace the "Rake" fascia siding on all buildings. These estimates will be used for budgeting in future years.
- Review of Maintenance Account expenditures for the month of June \$9,218.00. This included \$3,472. For sidewalk repair; \$3,500. Wooden fence repair; \$953. Chimney repair; \$1075. Tree removal from ponds; \$218. Miscellaneous; All expenses are within budget.

New Business:

- In preparation of the 2023 Budget members discussed the cost of scheduled and new projects to be included within the AMC Budget.
- Gutters on units 11910, 11916, 11928 LBC and 8214, 8640, 8684, and 8685 WRD have been cleaned, due to blockage from numerous tree droppings.

- During sale of unit at 8214 WRD, inspection found loose gutter over garage. Vendor will be contacted to review and repair.
- During sale of unit at 8325 WRD inspection found minor issues which were reviewed by the committee Chair who contacted our vendor for repair.
- Committee approved Exterior Modification requests at 8681 WRD, and 11936 LBC – window replacement.
- Next meeting scheduled for September 12, 2022 @ 6:00 pm.

Respectfully Submitted,

Approved By,

J. R. SCHLAFF, SECRETARY

MIKE FERRY, CHAIRMAN