

WINDSOR OAKS

ARCHITECTURAL & MANAGEMENT COMMITTEE

Minutes of April 12, 2021

Meeting called to order at 01:30 p.m. by Chairman.

Members present: Mike Ferry, Jerry Schlaff, Tomas Ramirez, Carol Brown

Minutes: There being no additions/corrections, the Minutes from the March 08, 2021 were approved unanimously.

The Chairman advised that he received a resignation notice from committee member Carol Brown, effective April 12, 2021 for personal reasons. The Chair and all members want to thank Carol for her many years of service on this committee and in the community. She will be missed.

Old Business:

- Members discussed the Dryer Vent cleaning scheduled for weeks April 19 & 26, 2021. Notification had been placed in all owners drop boxes regarding scheduling with dates and days for each building.
- Termite Inspections have been completed in most buildings. 7 of the remaining 11 units from last month have complied. 4 units still have not been completed. Additional notices have been mailed.
- Repair project for the retaining wall behind building 22 has been completed.
- Committee members continue to review gutter replacement quotes for future budget requirements.
- Drainage repairs at 11939 LBC have been completed.
- Review of Maintenance Account expenditures for the month of February 2021 \$1,376.00 which consists of January Pond Maintenance of \$575.00, and the final invoice for gutter repair in 2020 of \$801.00. All expenditures were within budgeted amounts for 2021.

New Business:

- A hole by the storm drain in front of 8533 WRD was discovered and a vendor contacted to repair the hole.
- Committee members discussed having a vendor build chase covers for the corrugated drainage piping installed by the wall at 8335 WRD, so as not to have the lawn service damage them, when cutting the lawn.
- Next meeting scheduled for May 10, 2021 @ 1:30 pm.

Respectfully Submitted,

J. R. SCHLAFF, SECRETARY

Approved By,

MIKE FERRY, CHAIRMAN