

# WINDSOR OAKS

## ARCHITECTURAL & MANAGEMENT COMMITTEE

Minutes of February 08, 2021

Meeting called to order at 01:30 p.m. by Chairman.

Members present: Mike Ferry, Wanda Moen, Carol Brown, Jerry Schlaff, Tomas Ramirez

Minutes: There being no additions/corrections, the Minutes from the January 11, 2021 were approved unanimously.

### Old Business:

- Dryer Vent cleaning has been scheduled for April 2021. Additional information to be provided to owners at a later date.
- Termite Inspections have been completed in most buildings. 14 Owners have not complied with instructions and therefore have been sent second request letters.
- Committee members reviewed quotes for Asphalt replacement for future budget requirements.
- Committee members continue to review gutter replacement quotes for future budget requirements.
- Committee has approved American Fence & Supply as a community vendor to repair fences. They should be out in the next couple of weeks to do repairs.
- Review of Maintenance Account expenditures for the month of December \$19047.00 and include \$3355.00 for gutters; \$3900,00 for sidewalks, \$9026.00 for plumbing; and \$2750.00 for Pond Maintenance. All expenditures were within budgeted amounts for 2020.

### New Business:

- Approved AMC Modification for installation of Sunroom Windows at 8685 WRD.
- Approved AMC Modification for installation of Sunroom Windows at 8514 WRD.
- Review maintenance request at 8256 WRD for water leak in garage ceiling. SHS contacted to determine if leak is a roof issue.
- Next meeting scheduled for March 08, 2021 @ 1:30 pm.

Respectfully Submitted,

Approved By,

J. R. SCHLAFF, SECRETARY

MIKE FERRY, CHAIRMAN

