

WINDSOR OAKS

ARCHITECTURAL & MANAGEMENT COMMITTEE

Minutes of October 12, 2020

Meeting called to order at 01:30 p.m. by Chairman.

Members present: Mike Ferry, Wanda Moen, Carol Brown, Jerry Schlaff, Tomas Ramirez

Minutes: There being no additions/corrections, the Minutes from the September 14, 2020, were approved unanimously.

Old Business:

- Still waiting for contractor to complete cement work at 8518 WRD.
- RAM has been contacted regarding several wide cracks in the asphalt. Awaiting quotes.
- Committee is still waiting for Brothers Gutter Services to return to the community to complete repairs.
- Review of Maintenance Account expenditures for the month of August \$6,658.00. \$990.00 Cement Work, \$1300.00 Fence Work, and \$4,275.00 Monthly Service contract for May, June, July and August, plus removal of a tree in your Detention Pond's. All expenditures were within budgeted amounts for 2020.

New Business:

- Several units will have splash guards installed on their gutters by the front door to attempt to control rain water flow during storms. This will be over time by the Chair of the committee.
- The committee was presented with a list of additional owners with gutter issues. This list will be reviewed and quotes from Vendors will be requested.
- An old irrigation line has been capped by our plumbing vendor and he advised that the cover over the line needs to be replaced. Estimate for replacement has been requested.
- Committee members discussed the four year cycle for Dryer Vent Cleaning will be up in April 2021. Work on the project has started and member Tomas Ramirez will lead the project.

- Members reviewed quotes from RAM for several cement projects that will be worked on in 2021. More quotes will be forthcoming.
- Next meeting scheduled for November 09, 2020 @ 1:30 pm.

Respectfully Submitted,

Approved By,

J. R. SCHLAFF, SECRETARY

MIKE FERRY, CHAIRMAN