

WINDSOR OAKS

ARCHITECTURAL & MANAGEMENT COMMITTEE

Minutes of July 13, 2020

Meeting called to order at 01:30 p.m. by Chairman.

Members present: Mike Ferry, Wanda Moen, Carol Brown, Jerry Schlaff, Tomas Ramirez

Minutes: There being no additions/corrections, the Minutes from the June 08, 2020, were approved unanimously.

Old Business:

- Still waiting for a start date from cement contractor. Work continues with the fence contractor.
- Received notice from Thomas that the 2020 inspection of all units for termites has been completed without issues.
- Review of Maintenance Account expenditures for the month of May \$7350.00 were reviewed by the members and all expenditures are within budget for 2020.

New Business:

- Committee members continue to interview vendors to perform gutter maintenance, repair, and cleaning for the community.
- Mike Ferry, Chair of the AMC has completed the replacement of 2 downspouts and re-attached 9 more that were loose. He also repaired 44 shutters that were loose, and cleaned gutters, installed gutter guards at the rear of the clubhouse. The community thanks you Mike for your efforts to save us money.
- The committee was advised of issues with several roofs in the community at 8452, 8636 WRD, and 8829 GOD. Our roof contractor SHS was contacted and repairs were made in a timely manner.
- The members were advise of a leak from an old irrigation feed line install by the city for the builder. We do not use this line because of the wells for irrigation. It was shut off and the city was contacted to determined who's responsibility it is to fix it.
- One of our owners has contacted the committee chair about several wide cracks in our pavement that was filled last year. The tar is still there but has dropped lower in the crack. We will continue to monitor.

- Three requests for Exterior Modifications were approved – 8684 WRD – Front door light – 8945 GOD – replacement of Sun Porch Windows – 8519 WRD – Spraying of concrete by front door.
- Next meeting scheduled for August 10, 2020 @ 1:30 pm

Respectfully Submitted,

Approved By,

J. R. SCHLAFF, SECRETARY

MIKE FERRY, CHAIRMAN