

# WINDSOR OAKS

## ARCHITECTURAL & MANAGEMENT COMMITTEE

Minutes of March 09, 2020

Meeting called to order at 01:30 p.m. by Secretary

Members present: Wanda Moen, Carol Brown, Jerry Schlaff, Tomas Ramirez

Minutes: There being no additions/corrections, the Minutes from the February 03, 2020, were approved unanimously.

Old Business:

- Phase II of the cement work was discussed and the vendor is being contacted to advise us of availability of his work schedule to complete this phase.
- The shutters that were blown off during the recent wind storm have been replaced and new ones were purchased to replace the broken ones.
- The remaining 5 owners who have not completed the Termite Inspection have been sent violation letters and advised to contact vendor to schedule a date for an inspection. They had until March 9<sup>th</sup> to do this. Awaiting letter from vendor to determine compliance.
- Members were advised that the Board had approve the estimates from FLSS regarding work in the Detention Ponds. This work is required by Mecklenburg County inspection in November of 2019. The estimated cost is \$5420.00. This work will be completed in April, weather permitting.
- Dates for vendors work on fences and fascia were discussed. Several members met with the vendor on March 13<sup>th</sup> to discuss the two projects and the vendor advised that he could begin in about 2 weeks with the fences and follow up with the painting of the bare spots on the fascia thereafter.
- Review of Maintenance Account expenditures for the month of January, indicated that invoices totaling \$4765.83, covered fence repair; and quarterly payment for termite control, and detention pond maintenance. These invoices are within budget for 2020.

New Business:

- No new business was discussed by the members.
- Meeting for April and May were cancelled due to the Governor restrictions for meetings due to Covid-19.
- Next meeting scheduled for June 8, 2020 @ 1:30 pm.

Respectfully Submitted,

J. R. SCHLAFF, SECRETARY

Approved By,

ACTING CHAIRMAN