

# WINDSOR OAKS

## ARCHITECTURAL & MANAGEMENT COMMITTEE

Minutes of February 03, 2020

Meeting called to order at 01:30 p.m. by Secretary

Members present: Wanda Moen, Carol Brown, Jerry Schlaff, Tomas Ramirez

Minutes: There being no additions/corrections, the Minutes from the January 13, 2020, were approved unanimously.

Old Business:

- Phase I of the 2019 cement work has finally been completed, after all of the rain delays. Phase II will be scheduled for May or June of this year.
- Most storm damage has been cleaned up but, we are still awaiting several replacement window shutters to be installed.
- The cleaning of the white fence that separates the HOA's property from the neighboring apartments and condominiums has been completed.
- Thomas Pest control has completed the annual termite inspection with about 98% compliance. They are still working to complete the remaining 2%. So far no infestations have been found.
- Members discussed the estimates from FLSS regarding work required by Mecklenburg County inspection in November of 2019. The estimates were forwarded to the Board for approval.
- During the next few months the members will be discussing fence and fascia work.
- Review of Maintenance Account expenditures for the month of December, indicated that invoices for gutter cleaning of \$420.00 and cement work of \$1500.00 were paid. AMC Committee finished the year \$1,553.00 under budget.

New Business:

- Members review the AMC Modification request from 9019 GOD. All members decline this request. This request was forwarded to the Board for their consideration.
- Next meeting scheduled for March 09, 2020 @ 1:30 pm.

Respectfully Submitted,

Approved By,

J. R. SCHLAFF, SECRETARY

ACTING CHAIRMAN