

# WINDSOR OAKS

## ARCHITECTURAL & MANAGEMENT COMMITTEE

Minutes of September 09, 2019

Meeting called to order at 01:30 p.m. by Chair, Mike Ferry

Members present: Wanda Moen, Carol Brown, Jerry Schlaff

Minutes: There being no additions/corrections, the Minutes from the August 07, 2019, were approved unanimously.

### Old Business:

- Work on gutter issues at 8405, 8543, 8453 WRD and 9009 GOD have been completed.
- Repairs at 8840 WRD - Clubhouse, window dormer repair and fence post replaced.
- Repairs at 8319 WRD - Sunroom have finally been completed and a drain field between street and walkway has been installed.
- AMC currently reviewing with Contractor estimates for repair of sidewalks and curbs as indicted in the annual walk around report. Waiting estimates.

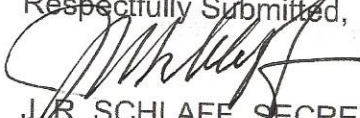
### New Business:

- 8409 WRD reported water running over gutters on upper deck and splashing on to lower deck with water entering under lower part of doorway. Contractors Moisture Loc and SHS advised that new rubber seal should be put under lower door, and a water diverter put under the deck above the door. This is an owners expense.
- Painting or replacement of the gutters and downspouts of the entire community was discussed by the AMC Committee members and several quotes were reviewed at this time. It was the decision of the members to put this project, on the things to do in the future list.
- The Chairman of the AMC advised that vendors have been complaining that regarding the tardiness of their payment of invoices from Cedar Management. The members discussed this issue and agreed to advise our vendors to send their invoices by email to the AMC Committee and we will forward to Cedar for payment.
- The committee has requested a quote from our vendor to create diverters and install them on the Edinburgh/Windsor units that do not have them.

- AMC approved exterior modification at 8309 WRD – Replace A/C.
- AMC approved exterior Modification at 8847 GOD – Replace Deck Boards.
- Review of Maintenance Account expenditures for the month July indicated that invoices in the amount of \$20,914.34 were paid covering repairs for plumbing, chimney, and general repairs.
- Next meeting scheduled for October 07, 2019 @ 1:30 pm.

AT THE COMPLETION OF THE MEETING, THE COMMITTEE CHAIR, MIKE FERRY SUBMITTED HIS RESIGNATION TO THE COMMITTEE AND ASK THAT WE FORWARD IT TO THE BOARD OF DIRECTORS. HE ADVISED THAT HE WAS MOVING OUT OF THE AREA IN EARLY OCTOBER 2019. THE COMMITTEE THANKED HIM FOR HIS SERVICE.

Respectfully Submitted,

  
J.R. SCHLAFF, SECRETARY

Approved By,

  
ACTING CHAIRMAN